

MS State Board of Registered Professional Geologists P.O. Box 22742
AGENCY ADDRESS

Rick L. Ericksen
CHIEF EXECUTIVE OFFICER

	Actual Expenses FY Ending June 30, 2014	Estimate Expenses FY Ending June 30, 2015	Requested for FY Ending June 30, 2016	Requested Increase (+) or Decrease (-) FY 2016 vs. FY 2015 (Col. 3 vs. Col. 2)	
				AMOUNT	PERCENT
I. A. PERSONAL SERVICES					
1. Salaries, Wages & Fringe Benefits (Base)	93,004	94,200	100,770		
a. Additional Compensation					
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem					
Total Salaries, Wages & Fringe Benefits	93,004	94,200	100,770	6,570	6.97%
2. Travel					
a. Travel & Subsistence (In-State)	498	1,000	1,000		
b. Travel & Subsistence (Out-of-State)					
c. Travel & Subsistence (Out-of-Country)					
Total Travel	498	1,000	1,000		
B. CONTRACTUAL SERVICES (Schedule B):					
a. Tuition, Rewards & Awards	450	1,200	1,800	600	50.00%
b. Communications, Transportation & Utilities	1,243	1,434	1,485	51	3.55%
c. Public Information		950	1,050	100	10.52%
d. Rents	7,800	8,800	8,800		
e. Repairs & Service		300	300		
f. Fees, Professional & Other Services	17,474	24,805	20,874	(3,931)	(15.84%)
g. Other Contractual Services	4,840	4,925	4,925		
h. Data Processing	2,234	3,850	3,670	(180)	(4.67%)
i. Other					
Total Contractual Services	34,041	46,264	42,904	(3,360)	(7.26%)
C. COMMODITIES (Schedule C):					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	2,117	2,004	2,380	376	18.76%
c. Equipment, Repair Parts, Supplies & Accessories					
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	717	1,095	1,140	45	4.10%
Total Commodities	2,834	3,099	3,520	421	13.58%
D. CAPITAL OUTLAY:					
1. Total Other Than Equipment (Schedule D-1)					
2. Equipment (Schedule D-2):					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment	1,423	3,756	2,950	(806)	(21.45%)
d. IS Equipment (Data Processing & Telecommunications)					
e. Equipment - Lease Purchase					
f. Other Equipment					
Total Equipment (Schedule D-2)	1,423	3,756	2,950	(806)	(21.45%)
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E):					
TOTAL EXPENDITURES	131,800	148,319	151,144	2,825	1.90%
II. BUDGET TO BE FUNDED AS FOLLOWS:					
Cash Balance-Unencumbered	86,558	53,936	95,617	41,681	77.27%
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds _____ Other Special Funds (Specify) _____					
Board of Registered Professional Geologists	99,178	190,000	110,000	(80,000)	(42.10%)
Less: Estimated Cash Available Next Fiscal Period	(53,936)	(95,617)	(54,473)	(41,144)	(43.03%)
TOTAL FUNDS (equals Total Expenditures above)	131,800	148,319	151,144	2,825	1.90%
GENERAL FUND LAPSE					
III. PERSONNEL DATA					
Positions Authorized in Appropriation Bill	Permanent: Full Time: 1	1	1		
	Part Time:				
	Time-Limited: Full Time:				
	Part Time:				
Average Annual Vacancy Rate (Percentage)	Permanent: Full Time:				
	Part Time:				
	Time-Limited: Full Time:				
	Part Time:				

Approved by: Rick L. Ericksen
Official of Board or Commission

Budget Officer: As Above / geology@msbrpg.state.ms.us

Phone Number: 601-354-6370

Submitted by: Rick L. Ericksen
Name

Title: Executive Director

Date: August 14, 2014

REQUEST BY FUNDING SOURCE

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2014 Actual Amount	% Of Line Item	% Of Total Budget	FY 2015 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2016 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	93,004	100.00%		94,200	100.00%		100,770	100.00%	
11.									
12.									
13.									
Total Salaries	93,004		70.56%	94,200		63.51%	100,770		66.67%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	498	100.00%		1,000	100.00%		1,000	100.00%	
11.									
12.									
13.									
Total Travel	498		0.37%	1,000		0.67%	1,000		0.66%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	34,041	100.00%		46,264	100.00%		42,904	100.00%	
11.									
12.									
13.									
Total Contractual	34,041		25.82%	46,264		31.19%	42,904		28.38%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	2,834	100.00%		3,099	100.00%		3,520	100.00%	
11.									
12.									
13.									
Total Commodities	2,834		2.15%	3,099		2.08%	3,520		2.32%

REQUEST BY FUNDING SOURCE

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2014 Actual Amount	% Of Line Item	% Of Total Budget	FY 2015 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2016 Requested Amount	% Of Line Item	% Of Total Budget
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal Other Special (Specify)									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
Total Other Than Equipment									
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal Other Special (Specify)									
10. Board of Registered Professional Geologists	1,423	100.00%		3,756	100.00%		2,950	100.00%	
11.									
12.									
13.									
Total Equipment	1,423		1.07%	3,756		2.53%	2,950		1.95%
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal Other Special (Specify)									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
Total Vehicles									
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal Other Special (Specify)									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
Total Wireless Comm. Devices									

REQUEST BY FUNDING SOURCE

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2014 Actual Amount	% Of Line Item	% Of Total Budget	FY 2015 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2016 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
Total Subsidies, Loans & Grants									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	131,800	100.00%		148,319	100.00%		151,144	100.00%	
11.									
12.									
13.									
TOTAL	131,800		100.00%	148,319		100.00%	151,144		100.00%

SPECIAL FUNDS DETAIL

MS State Board of Registered Professional Geologists
Name of Agency

S. STATE SUPPORT SPECIAL FUNDS		(1) Actual Revenues FY 2014	(2) Estimated Revenues FY 2015	(3) Requested Revenues FY 2016
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
Hurricane Disaster Reserve Fund	HDRF - Hurricane Disaster Reserve Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
Section S TOTAL				

A. FEDERAL FUNDS*		Percentage Match Requirement		(1) Actual Revenues FY 2014	(2) Estimated Revenues FY 2015	(3) Requested Revenues FY 2016
Source (Fund Number)	Detailed Description of Source	FY 2015	FY 2016			
	Cash Balance-Unencumbered					
Section A TOTAL						

B. OTHER SPECIAL FUNDS (NON-FED'L)		(1) Actual Revenues FY 2014	(2) Estimated Revenues FY 2015	(3) Requested Revenues FY 2016
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	86,558	53,936	95,617
Board of Registered Professional	Registration, enrollment, and associated fees	99,178	190,000	110,000
Section B TOTAL		185,736	243,936	205,617

Section S + A + B TOTAL		185,736	243,936	205,617
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C. TREASURY FUND/BANK ACCOUNTS*			(1) Reconciled Balance as of 6/30/14	(2) Balance as of 6/30/15	(3) Balance as of 6/30/16
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)			
Board of Registered Professional	3858	Bank Clearing Account	1,000	1,000	1,000

* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL
AND TREASURY FUND/BANK ACCOUNTS**

MS State Board of Registered Professional Geologists

Name of Agency

OTHER SPECIAL FUNDS

Fund Number 3858 is the Registered Professional Geologists Fund within the State's Treasury, into which all monies from its Licensure & Regulation Program are deposited, less the Trustmark National Bank account which averages a \$1,000.00 balance (see Trustmark National Bank account). All of the funds which are placed in Treasury Fund 3858 are from application, examination, and renewal fees and other monies related to operations and the disciplinary actions of the Board of Registered Professional Geologists under the guidelines of its enabling legislation (Registered Professional Geologists Practice Act of 1997) as revised during the 2006 Legislative Session (effective July 1, 2006), and its Rules and Regulations. Since the re-enactment of the revised law there was a revision of the Board's fee schedule and the adoption of registration renewals that are now set to coincide with the beginning of each calendar year.

TREASURY FUND/BANK

The Trustmark National Bank checking account, that is listed as the "Mississippi State Board of Registered Professional Geologists," is used as a clearing account for the agency. It maintains an average daily account balance of \$1,000.00 and is used to transfer monies it receives through its program of Licensure & Regulation into its State Treasury Fund Number 3858.

CONTINUATION AND EXPANDED REQUEST

MS State Board of Registered Professional Geologists

Program No. _____ of _____ I. Programs

AGENCY

SUMMARY OF ALL PROGRAMS

PROGRAM

	FY 2014 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				93,004	93,004
Travel				498	498
Contractual Services				34,041	34,041
Commodities				2,834	2,834
Other Than Equipment					
Equipment				1,423	1,423
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				131,800	131,800
No. of Positions (FTE)				1.00	1.00

	FY 2015 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				94,200	94,200
Travel				1,000	1,000
Contractual Services				46,264	46,264
Commodities				3,099	3,099
Other Than Equipment					
Equipment				3,756	3,756
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				148,319	148,319
No. of Positions (FTE)				1.00	1.00

	FY 2016 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe				6,570	6,570
Travel					
Contractual Services				(3,360)	(3,360)
Commodities				421	421
Other Than Equipment					
Equipment				(806)	(806)
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				2,825	2,825
No. of Positions (FTE)					

Note: FY2016 Total Request = FY2015 Estimated + FY2016 Incr(Decr) for Continuation + FY2016 Expansion/Reduction of Existing Activities + FY2016 New Activities.

CONTINUATION AND EXPANDED REQUEST

MS State Board of Registered Professional Geologists

Program No. _____ of 1 Programs

AGENCY

SUMMARY OF ALL PROGRAMS

PROGRAM

FY 2016 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2016 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2016 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe			100,770	100,770
Travel			1,000	1,000
Contractual Services			42,904	42,904
Commodities			3,520	3,520
Other Than Equipment				
Equipment			2,950	2,950
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total			151,144	151,144
No. of Positions (FTE)			1.00	1.00

Note: FY2016 Total Request = FY2015 Estimated + FY2016 Incr(Decr) for Continuation + FY2016 Expansion/Reduction of Existing Activities + FY2016 New Activities.

**SUMMARY OF PROGRAMS
FORM MBR-1-03sum**

MS State Board of Registered Professional Geologists
Agency Name

FUNDING REQUESTED FISCAL YEAR 2016

PROGRAM	GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1. LICENSURE & REGULATION				151,144	151,144
SUMMARY OF ALL PROGRAMS				151,144	151,144

CONTINUATION AND EXPANDED REQUEST

MS State Board of Registered Professional Geologists

Program No. 1 of 1 Programs

AGENCY

LICENSURE & REGULATION

PROGRAM

	FY 2014 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				93,004	93,004
Travel				498	498
Contractual Services				34,041	34,041
Commodities				2,834	2,834
Other Than Equipment					
Equipment				1,423	1,423
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				131,800	131,800
No. of Positions (FTE)				1.00	1.00

	FY 2015 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				94,200	94,200
Travel				1,000	1,000
Contractual Services				46,264	46,264
Commodities				3,099	3,099
Other Than Equipment					
Equipment				3,756	3,756
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				148,319	148,319
No. of Positions (FTE)				1.00	1.00

	FY 2016 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe				6,570	6,570
Travel					
Contractual Services				(3,360)	(3,360)
Commodities				421	421
Other Than Equipment					
Equipment				(806)	(806)
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				2,825	2,825
No. of Positions (FTE)					

Note: FY2016 Total Request = FY2015 Estimated + FY2016 Incr(Decr) for Continuation + FY2016 Expansion/Reduction of Existing Activities + FY2016 New Activities.

CONTINUATION AND EXPANDED REQUEST

MS State Board of Registered Professional Geologists
AGENCY

Program No. 1 of 1 Programs

LICENSURE & REGULATION

PROGRAM

FY 2016 Expansion/Reduction of Existing Activities					
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

FY 2016 New Activities					
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

FY 2016 Total Request					
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe				100,770	100,770
Travel				1,000	1,000
Contractual Services				42,904	42,904
Commodities				3,520	3,520
Other Than Equipment					
Equipment				2,950	2,950
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				151,144	151,144
No. of Positions (FTE)				1.00	1.00

Note: FY2016 Total Request = FY2015 Estimated + FY2016 Incr(Decr) for Continuation + FY2016 Expansion/Reduction of Existing Activities + FY2016 New Activities.

PROGRAM DECISION UNITS

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
EXPENDITURES:	FY 2015 Appropriation	Escalations By DFA	Non-Recurring Items	Continuation Of Program	Total Funding Change	FY 2016 Total Request		
SALARIES	94,200			6,570	6,570	100,770		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	94,200			6,570	6,570	100,770		
TRAVEL	1,000		200	(200)		1,000		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	1,000		200	(200)		1,000		
CONTRACTUAL	46,264			(3,360)	(3,360)	42,904		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	46,264			(3,360)	(3,360)	42,904		
COMMODITIES	3,099			421	421	3,520		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	3,099			421	421	3,520		
CAPITAL-OTE								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
EQUIPMENT	3,756			(806)	(806)	2,950		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	3,756			(806)	(806)	2,950		
VEHICLES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
WIRELESS DEV								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
SUBSIDIES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
TOTAL	148,319		200	2,625	2,825	151,144		

FUNDING:

GENERAL FUNDS								
ST.SUP.SPCL.FUNDS								
FEDERAL FUNDS								
OTHER SP.FUNDS	148,319		200	2,625	2,825	151,144		
TOTAL	148,319		200	2,625	2,825	151,144		

POSITIONS:

GENERAL FTE								
ST.SUP.SPCL.FTE								
FEDERAL FTE								
OTHER SP FTE	1.00					1.00		
TOTAL FTE	1.00					1.00		

PRIORITY LEVEL:

				1				
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PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY NAME

PROGRAM NAME

I. Program Description:

The program of Licensure & Regulation consists of the following areas:

1) Administration of Competency Examination(s) - Examination of applicants to maintain and ensure standards of geologic knowledge, competency, professional practice/ethics, and expertise related to the public practice of geology;

2) Participation with the National Association of State Boards of Geology (ASBOG®) - this portion of the program of Licensure & Regulation consists of the Board participating on a semi-annual meeting basis by sending one or more Subject Matter Experts who serve on the Board or its designee(s) to review, update, and maintain the two geologic competency examinations (the Fundamentals of Geology and the Practice of Geology examinations). This participation is furthered by the Board being represented at the ASBOG® Annual meeting by a Board designated voting delegate and also by continuous participation by the Board's Executive Director who continues to chair two of ASBOG®'s committees and serves as a member on another;

3) Applicant Credential Review/Verification - Thorough review of applicants credentials prior to their acceptance as Registered Professional Geologist (RPG) or Geologist-In-Training (GIT) to ensure that the applicant meets or exceeds the requirements as set forth under the Registered Professional Geologists Practice Act of 1997 to publicly practice geology;

4) Investigate/Discipline - this aspect of the program is involved with the compliance of registrants/licenseses and enrollees to the Registered Professional Geologists Practice Act of 1997 (one of the major portions of the regulation component), including those that may attempt to publicly practice geology in the state that may not be appropriately registered and/or qualified to do so. The Board accomplishes this portion of its program through either formal complaints filed with its office or through actions which it may initiate on its own behalf. In either case, the Board in so doing may impose disciplinary action(s) that may consist of sanctioning and/or implementation of remedial training, fine(s) and/or the revocation of a registrant's license to publicly practice geology. If the complaint and ensuing Board action is against a non-registrant of the agency, the Board may be required to institute relief via civil litigation (e.g. court imposed injunctive relief);

5) Information Dissemination - Provide for the dissemination of relevant information to existing and potential applicants, examinees, registrants, enrollees, state and federal agencies, and the public to assure their understanding of current procedures, laws, rules & regulations governing the public practice of geology; and

6) Continuing Education - Provide access/notification of educational programs-professional meetings, and offerings of affordable, continuing education seminars, short courses, training, etc. to assure the continued professional competency and professional enhancement of its registrants/licenseses and enrollees practicing or training under the supervision of a registered/licensed professional geologist in the state of Mississippi.

II. Program Objective:

The objectives of the Licensure & Regulation Program are to safeguard the public's life, health, and property and to promote the public welfare by thoroughly reviewing qualifications of applicants; to administer qualifying/competency examinations; to investigate complaints and, where warranted, effect subsequent disciplinary actions; provide educational outreach; and enforce the Registered Professional Geologists Practice Act of 1997, via the act itself along with its rules & regulations governing and related to the public practice of geology.

Program Objective 1 - Administration of Competency Examinations: This program objective focuses on the qualifications and registration/enrollment of applicants. These activities are continuously ongoing. In FY99 the agency administered its first Association of State Boards of Geology (ASBOG) examinations (national qualifying/competency exams) to applicants and also to the geology students of the Univ. of Mississippi, Mississippi State Univ., the Univ. of Southern Mississippi, and Millsaps College. These institutions of higher learning in the State of Mississippi all offer degrees in geology. All of the noted institutions have implemented the requirement that the ASBOG "Fundamentals of Geology" examination must be taken by all senior-level geology majors and also for those graduating with advanced degrees in geology. The only exception is that Millsaps College recommends the exam for those students majoring in geology with an emphasis on environmental geology. Nationally, Mississippi pioneered the use of this exam for the purposes of assessment of both geology students and geology teaching staff. Since the "Fundamentals of Geology" examination was first adopted and implemented as an "exit" exam by this agency in Mississippi (the first in the nation), other states with licensure/registration have now either implemented or are anticipating its use as an "exit" exam.

In addition to implementing the "Fundamentals of Geology" examination as an "exit" exam, this exam is also administered to those who desire to become licensed in Mississippi to publicly practice geology. This exam is the first of two competency examinations that must be successfully passed prior to becoming a registrant. Once the Fundamentals of Geology examination is successfully passed the examinee may either become a Geologist-In-Training (if s/he lacks the four years of geologic work experience) or request to sit for the second examination (the "Practice of Geology") if s/he has the required four years of work experience to be considered for

PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY NAME

PROGRAM NAME

registration as a Registered Professional Geologist. Once an applicant for registration has successfully passed both examinations and the Board has received all other required information and fees the applicant is then reviewed by the Board for his/her acceptance to publicly practice geology in this state. The ASBOG examinations have been administered by this Board since FY99 and thereafter on a continuous basis, once every six (6) months. Note: the ASBOG examinations have been adopted for use by every U.S. state (now numbering 30) and one (1) U.S. territory (Puerto Rico) that have geology practice regulation acts.

Program Objective 2 - Applicant Credential Review/Verification -Thorough review of applicant's credentials prior to his/her acceptance as Registered Professional Geologist (RPG) or Geologist-In-Training (GIT) to ensure that the applicant meets or exceeds the requirements as set forth under the Registered Professional Geologists Practice Act of 1997 to publicly practice geology. The continued implementation of this facet of the Program of Licensure & Regulation requires verification of a minimum of the following: 1) degree(s) in geology with course work consisting of 30 semester or 45 quarter hours in geology; 2) 3 references submitted by geologists familiar with the applicant that verify the applicant's professional work history; 3) a written record of the applicant's work history including work activities; 4) verification of licensure/registration with other state boards (other than Mississippi) where the applicant may be licensed/registered to publicly practice geology including a brief background check utilizing those records; and 5) the determination and/or receipt of the grades obtained from any competency examinations that the applicant may have taken related to the professional practice of geology.

Program Objective 3 - A critical portion of the program's objectives is related to the regulation of the activities of those performing geologic tasks that may impact the public's health, safety, and welfare. These regulatory activities began increasing in FY 2000 and have continued to maintain a consistent level going into FY 2012 - this pattern has been projected into FY 2013. In order to further this key component of the program, the Board has attempted to increase the awareness of the geologic and related, regulated community as well as the un-regulated community of its presence and objectives through education and communication of the Board's activities through newsletters, its web site (www.msbrpg.state.ms.us), formal public presentations, etc.

As a natural consequence of the legislated requirement of registration for those who publicly practice geology there has been a corresponding increased awareness of the practice act and an increased number of verbal reports and/or complaints which have been filed with the Board related to unregistered/unqualified geologic practice. In addition to formal complaints which have been filed with the Board there has been a consistent flow of verbal complaints concerning questionable geologic activities that may result in further and future actions of the Board on its' own behalf if such activities are found to be under the jurisdiction of the Board's regulatory functions.

Program Objective 4 - Information Dissemination - An additional objective of the program is to identify those components, practices and professional work (private and public/governmental) that are geologic in nature and then to communicate those practices and activities identified as geological to others. The identification of these geologic activities that may impact the public's health safety and welfare have been tabulated. In most cases those activities should be performed only by those who are so qualified (i.e. registered professional geologists). The listing of geologic activities that has been tabulated by the Association of State Boards of Geology is followed by this board of registration. This information is being disseminated by the board through continued meetings with other state agencies, related professional organizations, private industry and also through a proactive stance with the institutions of higher learning in the state that have programs in the geological sciences. Educational outreach activities have led to an increased awareness that geologic work, when performed in or affecting the public sector, must be done by or under the supervision of a registered professional geologist.

The director of the agency has a series of presentations that are delivered to those groups that are interested in knowing more about the practice of geology. Additionally, the director visits on an annual basis, the University of Mississippi, Mississippi State University, the University of Southern Mississippi, and Millsaps College and provides students of geology an overview of geologic licensure/registration and the competency examination process.

Program Objective 5 - Another key component and object of the Board's program of Licensure & Regulation has been the implementation of low cost (or no cost) continuing voluntary education opportunities and the dissemination of information related to other educational opportunities that may be available through companion professional organizations to help ensure that its (the Mississippi State Board of Registered Professional Geologists) registrants maintain and expand their professional competency in existing and new technologies and technological advances in the geological sciences, as well as existing, modified and new governmental rules, regulations, and procedures that may have components which are related to geologic practice and the protection of the public's health, safety and welfare. A portion of these program objectives are funded from regulatory and other fees as set forth in its enabling legislation. This agency had partnered with the Eastern Gulf Region of the Petroleum Technology Transfer Council over several years and the two had been offering from 1 to 4 seminars each year on topics related to the public

PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY NAME

PROGRAM NAME

practice of geology. However in 2008 the Department of Energy discontinued the funding of the Petroleum Technology Transfer Council. The program was taken over by the American Association of Petroleum Geologists with no provision for funding to make such offerings less expensive so that they would be more affordable for the vast majority of this agency's registrants. This shift in focus was unfortunate and the MSBRPG has refocused its efforts to offer and/or to support one or more continuing education programs each calendar year. The MSBRPG has and continues to communicate educational opportunities to its' registrants that are offered in the Mississippi area - consistent with program guidelines.

III. ~~for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A-~~
Current program activities as supported by the funding in Columns 6-15 (FY 15 Estimated & FY 16 Increase/Decrease

(C) Non-Recurring Expenses:

Increase in funding due to the potential of no third party reimbursement for travel

(D) Continuation of Program:

Our initial budget proposal for 2016 included a decrease in the salary category as the current Executive Director had anticipated retiring on June 30, 2015. However, at the unanimous request of the Board, they convinced him to continue as Director one (1) additional year with a retirement date of June 30, 2016. As a result this agency's budget has been reallocated across categories. However, there has been no net increase in the overall budget as initially proposed as compared to this revised budget request. Further as a result of the preceding, there now is a decrease in the Contractual category that is primarily the result of this change. No other changes have resulted except minor adjustments in the categories so noted that are the same as were proposed in our initial budget request.

PROGRAM PERFORMANCE INDICATORS AND MEASURES
 Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic
 Planning Act of 1994

MS State Board of Registered Professional Geologists
 AGENCY NAME

1 - LICENSURE & REGULATION
 PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ESTIMATED</u>	<u>FY 2016 PROJECTED</u>
1 Number of examinees taking qualifying, geologic examinations administered by agency.	41.00	40.00	40.00
2 Number of registrants/enrollees (Note: registrants are those who are licensed to publicly practice geology and enrollees are enrolled to publicly practice geology under the supervision of a Registered Professional Geologist)	609.00	610.00	610.00
3 Number of investigations - pending or completed through action by the Board and/or through filings of formal complaints for unlicensed Geological practice or for the violation(s) of the Geologist Practice Act of 1997. During FY 2014 the Board resolved 16 investigations. These investigations resulted 11 letters of instructional compliance guidelines regarding the use of a registrant's signing and sealing practices and unreported unlicensed practice of geology. The remaining 5 investigations resulted in evidentiary hearing and were settled upon payment of disciplinary fines levied and expenses incurred by the board in resolving same.	16.00	10.00	8.00
4 Number of new registrants and enrollees	16.00	18.00	18.00
5 Voluntary Continuing Education - The agency continues to provide access/notification of educational programs/professional meetings, and offerings of affordable, continuing education seminars, short courses, training, etc. to assure the continued professional competency and professional enhancement of its registrants/licensees and also to further provide additional training and educational opportunities to those who are enrollees (GITs) with the MSBRPG (the tabulation here reflects the cumulative number of offerings communicated on an annual basis).	3.00	3.00	4.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2014 ACTUAL</u>	<u>FY 2015 ESTIMATED</u>	<u>FY 2016 PROJECTED</u>
1 Examinations - cost per examination (Fundamentals of Geology) as an "assessment" exam for students graduating with degrees in Geology from the state's universities and colleges offering terminal degrees in Geology. Total examination cost includes examination purchase, grading, and administration fees on an examination by examination basis.	150.00	150.00	150.00
2 Examinations - cost per Fundamentals of Geology examination to those applying for enrollment and/or licensure/registration to publicly practice Geology. Total examination cost includes examination purchase, grading, and administration fees on an	150.00	150.00	150.00

PROGRAM PERFORMANCE INDICATORS AND MEASURES
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic
Planning Act of 1994

<u>MS State Board of Registered Professional Geologists</u>	<u>1 - LICENSURE & REGULATION</u>		
AGENCY NAME	PROGRAM NAME		
examination by examination basis.			
3 Examinations - cost per Practice of Geology examination to those applying for enrollment and/or licensure/registration to publicly practice Geology. Total examination cost includes examination purchase, grading, and administration fees on an examination by examination basis.	250.00	250.00	250.00
4 Applications (costs associated with application submission for RPG) on a per application basis	140.00	140.00	140.00
5 Disciplinary/Investigations - By the end of FY 2014 the Board resolved 16 pending cases. Five of these investigations advanced to petitions for hearings being noticed. Out of the five (5) petitions for hearing before the Board, all 5 were resolved a week before the end of the FY 2014 resulting in agreed to consent orders for unlicensed practice that included fines. The agency is currently working on 10 more investigations and hope to have those resolved in the next few months. It is anticipated that as the result of the noted consent orders that the potential for future unlicensed practice will be greatly diminished, however it is still anticipated to have 8 complaints filed in FY 2016 that will need to be investigated and resolved.	16.00	10.00	8.00
6 Continuing Education - due to the dissolution of the U.S. Department of Energy's program administered under the Eastern Gulf Region's Petroleum Technology Transfer Council, this agency has been making available to its registrants and enrollees announcements of low cost educational alternatives. The Board will continue in its efforts to find low cost educational opportunities for its registrants and enrollees and has discussed the potential for co-sponsor a day long seminar related to an environmental geology issue/issues with other interested geological organizations.	2.00	3.00	4.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2014</u> <u>ACTUAL</u>	<u>FY 2015</u> <u>ESTIMATED</u>	<u>FY 2016</u> <u>PROJECTED</u>
1 Examine qualified applicants and enrollees - (in percent)	100.00	100.00	100.00
2 Register and enroll qualified applicants - (in percent)	100.00	100.00	100.00
3 Investigate complaints - (in percent)	100.00	100.00	100.00
4 Discipline violators (enforcement actions taken) - (in percent)	100.00	100.00	100.00
5 Provide access to continuing education course offerings, seminars, online training, etc. and disseminate these and similar offerings to its registrants and enrollees (in percent).	100.00	100.00	100.00

PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION

MS State Board of Registered Professional Geologists

	Fiscal Year 2015 Funding			FY 2015 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	
Program Name: (1) LICENSURE & REGULATION				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	148,319		148,319	
TOTAL	148,319		148,319	
Narrative Explanation:				
SUMMARY OF ALL PROGRAMS				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	148,319		148,319	
TOTAL	148,319		148,319	

MS STATE BOARD OF REGISTERED PROFESSIONAL GEOLOGISTS MEMBERS

MS State Board of Registered Professional Geologists

Agency

A. Explain Rate and manner in which board members are reimbursed:

\$40.00 PER DIEM AS PROVIDED FOR UNDER 25-3-69 (SUPP. 1997)

B. Estimated number of meetings FY2015

4 to 6 and as required

C.	Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1.	<u>Kenneth D. Ruckstuhl</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/12</u>	<u>4 years</u>
2.	<u>Michael J. Wright</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/12</u>	<u>4 years</u>
3.	<u>Maurice N. Birdwell</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/11</u>	<u>4 years</u>
4.	<u>David M. Patrick</u>	<u>Hattiesburg, MS</u>	<u>Governor</u>	<u>07/13</u>	<u>4 years</u>
5.	<u>Pat A. Phillips</u>	<u>Clinton, MS</u>	<u>Governor</u>	<u>07/13</u>	<u>4 years</u>

Identify Statutory Authority (Code Section or Executive Order Number)*

73-63-1 et seq. (Mississippi Code, Amended 1972)

*If Executive Order, please attach copy.

**SCHEDULE B
CONTRACTUAL SERVICES**

MS State Board of Registered Professional Geologists

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2014	(2) Estimated Expenses FY Ending June 30, 2015	(3) Requested for FY Ending June 30, 2016
A. TUITION, REWARDS & AWARDS (61010-61099)			
61010 Tuition		300	900
61020 Employee Training	450	900	900
TOTAL (A)	450	1,200	1,800
B. TRANSPORTATION & UTILITIES (61100-61299)			
61110 Postage, Box Rent, etc.	1,188	1,150	1,200
61190 Transportation of Goods (61180-61190)	55	284	285
TOTAL (B)	1,243	1,434	1,485
C. PUBLIC INFORMATION (61300-61399)			
61310 Advertising & Public Information		250	250
61350 Exhibits & Displays		700	800
TOTAL (C)		950	1,050
D. RENTS (61400-61499)			
61420 Building & Floor Space	7,800	7,800	7,800
61480 Exhibits, Displays & Conference Rooms		700	700
61490 - Other Rental		300	300
TOTAL (D)	7,800	8,800	8,800
E. REPAIRS & SERVICES (61500-61599)			
61550 Office Equipment & Furniture		300	300
TOTAL (E)		300	300
F. FEES, PROFESSIONAL & OTHER SERVICES (61600-61699)			
61615 SAAS Fees	234	300	300
61616 MMRS	354	994	1,297
61620 Department of Audit	30	1,950	1,000
61631 (AG legal) Legal (61630-61636)	12,831	10,000	10,440
61650 State Personnel Board	137	137	137
61660 Court Costs & Court Reporters		1,500	500
61690 Other Fees & Services		1,200	1,200
61651 Per Ser Con	3,888	8,724	6,000
TOTAL (F)	17,474	24,805	20,874
G. OTHER CONTRACTUAL SERVICES (61700-61899)			
61700 - Liability Ins Pool Contribution	165	250	250
61710 Insurance & Fidelity Bonds	175	175	175
61720 Membership Dues	4,500	4,500	4,500
TOTAL (G)	4,840	4,925	4,925
H. INFORMATION TECHNOLOGY (61900-61990)			
61902 - IT PR FE OUT	200		
61905 - IT PR FE ITS	1		
61917 - Service Charges Paid to State Computer Center	306	950	950
61921 - Software	595	1,000	1,000
61923 - Basic Telephone Monthly - ITS	364	400	400
61925 - Long Distance charges - ITS	1	150	20
61927 Private Data Line Monthly Charges - ITS	767	950	950
61961 Repair, Maintenance & Service of IS Equipment		150	100
61980 Software Maintenance		250	250
TOTAL (H)	2,234	3,850	3,670

**SCHEDULE B
CONTRACTUAL SERVICES CONTINUED**

MS State Board of Registered Professional Geologists

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2014	(2) Estimated Expenses FY Ending June 30, 2015	(3) Requested for FY Ending June 30, 2016
I. OTHER (61991-61999)			
6199X Prior Year Expense (61997-61998)			
TOTAL (I)			
GRAND TOTAL <i>(Enter on Line I-B of Form MBR-1)</i>	34,041	46,264	42,904
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	34,041	46,264	42,904
TOTAL FUNDS	34,041	46,264	42,904

**SCHEDULE C
COMMODITIES**

MS State Board of Registered Professional Geologists
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2014	(2) Estimated Expenses FY Ending June 30, 2015	(3) Requested for FY Ending June 30, 2016
B. PRINTING & OFFICE SUPPLIES & MATERIALS (62100-62199)			
62120 - Duplication & Reprod. Supplies	1,126	624	800
62130 Office Supplies & Materials	649	1,100	1,200
62140 Paper Supplies	342	200	300
62150 Maps, Manuals, Library Books		80	80
62160 Office Equipment (not capital outlay)			
Total (B)	2,117	2,004	2,380
E. OTHER SUPPLIES & MATERIALS (62400-62999)			
62420 Hdwe Plbg & Electrical Supp		35	40
62450 Janitor Supplies & Cleaning		100	110
62475 Food for Business Meetings	264	350	400
62555 - Info Sys Rep Pts & Equip	364	200	200
62560 Eating Utensils		10	15
62590 Other Supplies & Materials	89	150	100
62595 Other Equipment (less than \$500)		250	275
Total (E)	717	1,095	1,140
GRAND TOTAL (A, B, C, D & E) <i>(Enter on Line I-C of Form MBR-1)</i>	2,834	3,099	3,520
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	2,834	3,099	3,520
TOTAL FUNDS	2,834	3,099	3,520

**SCHEDULE D-1
CAPITAL OUTLAY
OTHER THAN EQUIPMENT**

MS State Board of Registered Professional Geologists
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2014	(2) Estimated Expenses FY Ending June 30, 2015	(3) Requested for FY Ending June 30, 2016
A. LANDS (63100-63199)			
63110 Land for Buildings			
63120 Land for Right-of-Way			
63130 Land for Aggregates			
63170 Land Purchased for Other Purposes			
NONE OF THE ABOVE - THIS PAGE			
TOTAL (A)			
B. BUILDINGS & IMPROVEMENTS (63200-63299)			
63250 Buildings - Purchased, Constructed, Remodeled			
NONE THIS PAGE			
TOTAL (B)			
C. INFRASTRUCTURE & OTHER (63500-63999)			
NONE THIS PAGE			
TOTAL (C)			
GRAND TOTAL <i>(Enter on Line I-D-1 of Form MBR-1)</i>			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

**SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT**

MS State Board of Registered Professional Geologists

Name of Agency _____

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2014		Est. FY Ending June 30, 2015		Req. FY Ending June 30, 2016		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
A. VEHICLES (see form MBR-1-D-3)							
C. OFFICE MACHINES, FURNITURE, FIXTURES, EQUIP.							
Main Office Computer - 63421		1,423		3,756	1		
Main Office Laser Printer					1	2,950	2,950
TOTAL (C)		1,423		3,756			2,950
D. IS EQUIPMENT (DP & TELECOMMUNICATIONS)							
63421 - Mainframe Sys							
TOTAL (D)							
E. EQUIPMENT - LEASE PURCHASE (63460-63476)							
634XX Lease Purchases							
TOTAL (E)							
GRAND TOTAL <i>(Enter on Line I-D-2 of Form MBR-1)</i>		1,423		3,756			2,950
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS		1,423		3,756			2,950
TOTAL FUNDS		1,423		3,756			2,950

**SCHEDULE D-3
PASSENGER/WORK VEHICLES**

MS State Board of Registered Professional Geologists

Name of Agency _____

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory June 30, 2014	FY Ending June 30, 2014		FY Ending June 30, 2015		FY Ending June 30, 2016	
		No. of Vehicles	Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
A. PASSENGER & WORK VEHICLES (63310, 63390-63400)							
63310 Passenger, Basic Economy							
63310 Passenger, Basic Sporty							
63310 Passenger, Entry Level							
63310 Passenger, Lower Middle							
63310 Passenger, Traditional Large							
63310 Passenger, Upper Middle							
63310 Passenger, Upper Middle Specialty							
63390 Truck, Compact Pickup							
63390 Truck, Fullsize Pickup							
63390 Truck, Fullsize Utility							
63390 Truck, Midsize Pickup							
63391 Truck, Heavy Duty Station Wagon							
63391 Truck, Heavy Duty Trucks							
63392 Truck, Mini Sport Utility							
63392 Truck, Sport Utility							
63393 Truck, Fullsize Van (Cargo)							
63393 Truck, Minivan (Cargo)							
63393 Truck, Minivan (Passenger)							
63393 Truck, Window Van (Passenger)							
63400 Other Vehicles							
TOTAL (A)							
B. BETTERMENTS OR ACCESSORIES FOR VEHICLES (63395)							
63395 Betterments or Accessories for Vehicles							
TOTAL (B)							
GRAND TOTAL <i>(Enter on Line I-D-3 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE D-4
WIRELESS COMMUNICATION DEVICES**

MS State Board of Registered Professional Geologists
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	Device Inventory	Act FY Ending June 30, 2014		Est FY Ending June 30, 2015		Req FY Ending June 30, 2016	
	June 30, 2014	No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
A. CELLULAR PHONES (63435)							
63435 Cellular Phones							
Total (A)							
B. PAGERS (63434)							
63434 Pagers, Paging Equipment							
Total (B)							
C. WIRELESS PERSONAL DIGITAL ASSISTANTS (63435)							
63435 Wireless PDAs, Blackberry, etc							
Total (C)							
GRAND TOTAL <i>(Enter on Line I-D-4 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE E
SUBSIDIES, LOANS & GRANT**

MS State Board of Registered Professional Geologists
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2014	(2) Estimated Expenses FY Ending June 30, 2015	(3) Requested for FY Ending June 30, 2016
A. SCHOOL GRANTS TO COUNTIES & MUNICIPALITIES (64000-64599)			
TOTAL (A)			
B. GRANTS TO L.H.L. & OTHER POLITICAL SUBDIVISIONS (64600-64699)			
TOTAL (B)			
C. GRANTS TO NON-GOVERNMENT INSTNS & INDS (64700-64999)			
TOTAL (C)			
D. DEBT SERVICE & JUDGEMENTS (65000-65399)			
Interest from Equip. Lease Purchase			
TOTAL (D)			
E. OTHER (66000-89999)			
TOTAL (E)			
GRAND TOTAL <i>(Enter on Line I-E of Form MBR-1)</i>			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

NARRATIVE
2016 BUDGET REQUEST

MS State Board of Registered Professional Geologists

Name of Agency

The following recaps each of the major expenditure categories utilized by this agency including the reasons for a requested increase, decrease, or level funding for each. Please note that the total request for this revised budget is the same as our initial request for spending authority.

Personal Services (Salaries, Wages & Fringe Benefits) and Travel - Increase In Request from FY 2015 to FY 2016

Our initial budget proposal took into account the retirement of the current Executive Director of the agency. The Board however, in order to insure an orderly transition in the employment of a new Director requested the current Director to remain to the end of FY 2016. At that time they anticipate having a new Director that will start his/her employment on July 1, 2016. The Board increased the current Director's salary effective on July 1, 2015 and that resulted in the increase in the salary category.

Contractual - Decrease from FY 2015 to FY 2016

As in past budget requests, a significant portion of contractual funds has been reserved for potential costs associated with the Board entering into litigation related to the enforcement of its regulation of the public practice of geology. Estimates of litigation fees reflected in the legal costs incurred and associated with previous formal complaints have been established. It must be pointed out that previous cases did not require the Board to file legal suits within the judicial system as they were resolved under the powers legislatively granted to the Board. The Board, in the performance of its duties has recently resolved 16 cases during FY 2014 going into FY 2015 and currently has 10 cases in various stages of being resolved. Explicitly, resolution of the noted cases were in the form of letters of concern but most recently the agency had 5 formal hearings that were resolved in favor of the board that included significant fines being levied. If the current influx of complaints regarding the public practice of geology continues at historic high rates it is anticipated that during FY 2016 there will be 5-10 new cases that will need to be acted upon.

With the noted change in the retirement plans of the current Director as the result of Board action, a portion of monies that were to be used for Independent Contractors was shifted to the Salary Category. The initial budget included an increase in the Contractual Category to take into account the need for such contractors to aid in the work of the Board and the new director. However, we still would like to point out that the agency's use of Independent Contractor(s) has been beneficial in minimizing capital outlay and maximizing the best and most frugal use of the agency's monies.

Commodities - Incremental increase from FY 2015 to FY 2016

We are requesting a relatively small increase in the funding levels in this category. As a continuing point of trying to be cost conscious, we no longer publish the agency's newsletters on paper and instead publish and distribute them on the Internet via access from the agency's web site. This has resulted in greatly reduced costs related to postage, paper, and labor costs.

Equipment expenses - Recommended incremental decrease in funding levels from FY 2015 to FY 2016

The agency has set aside monies for the purchase of a new, main printer, if it is required (the agency's main computer is approaching 15 years of continuous service). This contingency plan is in effect should there be a non-repairable printer failure.

FEEES, PROFESSIONAL AND OTHER SERVICES
(EXPENDITURE CODES 61600-61699)

MS State Board of Registered Professional Geologists

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2014	(2) Estimated Expenses FY Ending June 30, 2015	(3) Requested for FY Ending June 30, 2016	Fund Num.
61615 SAAS Fees					
SAAS Fees / Accounting		234	300	300	SF 3858
<i>Comp. Rate: Per state guidelines</i>					
TOTAL 61615 SAAS Fees		<u><u>234</u></u>	<u><u>300</u></u>	<u><u>300</u></u>	
61616 MMRS					
Repay MMRS / Required - state software fees		354	994	1,297	SF 3858
<i>Comp. Rate: Per state guidelines</i>					
TOTAL 61616 MMRS		<u><u>354</u></u>	<u><u>994</u></u>	<u><u>1,297</u></u>	
61620 Department of Audit					
61620 - Scheduled FY 2002 Financial Audit / Property Audit		30	1,950	1,000	SF 3858
<i>Comp. Rate: 25/hour</i>					
TOTAL 61620 Department of Audit		<u><u>30</u></u>	<u><u>1,950</u></u>	<u><u>1,000</u></u>	
61631 (AG legal) Legal (61630-61636)					
Legal Fees / Legal Counsel		12,831	10,000	10,440	SF 3858
<i>Comp. Rate: \$65/hour</i>					
TOTAL 61631 (AG legal) Legal (61630-61636)		<u><u>12,831</u></u>	<u><u>10,000</u></u>	<u><u>10,440</u></u>	
61650 State Personnel Board					
61650 / Annual SPB Fee/employee		137	137	137	
<i>Comp. Rate:</i>					
TOTAL 61650 State Personnel Board		<u><u>137</u></u>	<u><u>137</u></u>	<u><u>137</u></u>	
61660 Court Costs & Court Reporters					
Transcripts - Bd hearings and depositions / Court Reporting			1,500	500	SF 3858
<i>Comp. Rate: Generalized Estimate</i>					
TOTAL 61660 Court Costs & Court Reporters			<u><u>1,500</u></u>	<u><u>500</u></u>	
61690 Other Fees & Services					
Admn Svcs - Contract Workers / Not yet specified			1,200	1,200	SF 3858
<i>Comp. Rate: Varies from \$11/hr</i>					
TOTAL 61690 Other Fees & Services			<u><u>1,200</u></u>	<u><u>1,200</u></u>	
61651 Per Ser Con					
61651 - Per Service, Independent Contr. / Data Entry&Interim Agency Mngmnt Support		3,888	8,724	6,000	SF 3858
<i>Comp. Rate: \$12-\$60/hour</i>					
TOTAL 61651 Per Ser Con		<u><u>3,888</u></u>	<u><u>8,724</u></u>	<u><u>6,000</u></u>	
GRAND TOTAL (61600-61699)		<u><u>17,474</u></u>	<u><u>24,805</u></u>	<u><u>20,874</u></u>	

VEHICLE PURCHASE DETAILS

MS State Board of Registered Professional Geologists

Name of Agency

Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	Replacement or New?	FY2016 Req. Cost
				New	0
					0
TOTAL VEHICLE REQUEST					0

**VEHICLE INVENTORY
AS OF JUNE 30, 2014**

MS State Board of Registered Professional Geologists _____

Name of Agency

Veh. Type	Vehicle Descript.	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage On 6-30-14	Average Miles per Year	Replacement Proposed	
									FY 2015	FY 2016

Vehicle Type = Passenger/Work

**PRIORITY OF DECISION UNITS
FISCAL YEAR**

MS State Board of Registered Professional Geologists _____
Agency Name

Program	Decision Unit	Object	Amount
Priority # 1			
Program # 1 : LICENSURE & REGULATION			
Continuation of Program			
		Salaries	6,570
		Travel	-200
		Contractual	-3,360
		Commodities	421
		Equipment	-806
		Total	2,625
		Other Special Funds	2,625

CAPITAL LEASES

MS State Board of Registered Professional Geologists

Name of Agency

Vendor/ Item Leased	Original Date of Lease	Original Number of Months of Lease	Number of Months Remaining on 6-30-14	Last Payment Date	Interest Rate	Amount of Each Payment			Total of Payments to be Made						
									Principal	Interest	Total	Actual FY 2014	Estimated FY 2015		
						Principal	Interest	Total					Principal	Interest	Total
/	//	0	0	//	.000										

Summary of 3% General Fund Program Reduction to FY2015 Appropriated Funding by Major Object

MS State Board of Registered Professional Geologists _____

Major Object	FY2015 GENERAL FUND REDUCTION	EFFECT ON FY2015 STATE SUPPORT SPECIAL FUNDS	EFFECT ON FY2015 FEDERAL FUNDS	EFFECT ON FY2015 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
PERSONAL SERVICES					
TRAVEL					
CONTRACTUAL SERVICES					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVICES					
SUBSIDIES, LOANS, ETC					
TOTALS					